



## TERMS OF REFERENCE – ADULT REC ADVISORY COMMITTEE

### **Mandate**

The Adult Rec Advisory Committee is a working committee for Volleyball BC made up of indoor and outdoor recreational league players (past and present). The role of this committee is to provide feedback and support for the Adult Recreational Leagues that are coordinated across BC.

### **Key Duties**

The Committee will perform the following key duties:

- Be a sounding board for the Adult Program Manager and Head of Programs and Pathways to review formats, rules, season of play, and other operational elements associated with running adult leagues.
- Provide input and feedback for Indoor/Outdoor Adult Leagues run by Volleyball BC.
- Represent VBC Adult recreational players and act as liaison with VBC Staff
- Meet as necessary with Adult Program Manager

### **Authority**

The Adult Recreational Advisory Committee is an operational group, providing recommendations and support to the Adult Program Manager. The Working Group has no authority to bind the Board or staff of Volleyball BC. The Committee will make recommendations for approval to the VBC Adult Program Manager.

### **Composition**

The Committee will be composed of the following representatives:

- Adult Program Manager
- Up to 4 Male & 4 Female Current Players (Indoor/Outdoor adult league programs)
- Representation from at least 2 Indoor/Outdoor Leagues: Coed 6s, Coed 4s, Men's 6s, Women's 6s, King of the Beach, Queen of the Beach, Men's 2s, Women's 2s
- Up to 2 Additional Past players

### **Appointment**

The Committee is composed of one Volleyball BC employee, up to 8 current indoor/outdoor players and up to 2 past players. The committee aims to be composed of players covering a variety of designations including age, gender and caliber of play. Committee members join with an expression of interest on a first come-first serve basis for a two-year term at the start of September. The Adult Program Manager and Head of Programs and Pathways will approve all appointments.

**Meetings**

The committee will meet in person or online pre/post season indoor and beach, and will communicate by email as often as required. Meetings will be scheduled by the Adult Program Manager. It is anticipated that the Committee will meet no more than four (4) times per year.

**Resources**

The Working Group should not require any significant resources, other than minor disbursements, and may not incur expenses without the approval of the Adult Program Manager or Head of Programs and Pathways. The CEO has final authority on all staffing and resource issues.

**Reporting**

The Committee will report through the Adult Program Manager to the CEO to the Board of Directors.

**Approval**

The Terms of Reference were approved in January 2023.

**Review**

The Board of Directors or staff will review these terms of reference periodically and will make changes, if warranted.