



**VOLLEYBALL BC REGIONAL DEVELOPMENT COMMITTEE (RDC) SUBMISSIONS AND DECISION MAKING
GUIDELINES**

Harry Jerome Sports Centre
7564 Barnet Highway
Burnaby, BC
Canada, V5A 1E7



Telephone: 604.291.2007
Fax: 604.291.2602
www.volleyballbc.org

OVERVIEW

This document serves as a set of guidelines on how to approach discussions and decisions brought forth to the Regional Development Committee (RDC). By following these guidelines, decisions will be made efficiently by using a carefully thought out process that will allow the RDC to be transparent. These guidelines will also serve to allow members to bring recommendations forward in a coherent and logical manner to allow for better discussion between RDC members.

This document will outline the following areas:

- 1) Guidelines
- 2) Submissions
- 3) The Process

GUIDELINES

What is the problem we are trying to solve?

- Identifying the problem is the first step in creating a solution.
- It is important to fully understand what the specific problem is.

What is/are the objective(s)/outcome(s) we want to achieve?

- What do we want to achieve by making a change?
- What is the goal of “solving” this problem?

What is the proposed solution?

- What is the solution being presented?

What are the risks of doing it or not doing it?

- What good or bad can come from the proposed solution?
- Will “solving” this problem create problems in other areas?

Is this decision a reaction to an isolated situation or is it a recurring theme?

- Is this something that happened in a very particular situation?
- Is this happening constantly across the province?
- Is it only one group having this problem?

Is this the simplest solution?

- Is the proposed solution the simplest course of action?

Does this help us reach our overall goal?

- Is the proposed solution something that helps us move towards our strategic plans?
- Does the proposed solution help us improve the experience for our members?

What other options do we have?

- Is the proposed solution the only option we have for “solving” this problem?
- Are there other options we have not considered?

Is this the right time for this change? If not, then when?

- Will making a change now be what is best for the sport?
- Will making a change be better at a different time?

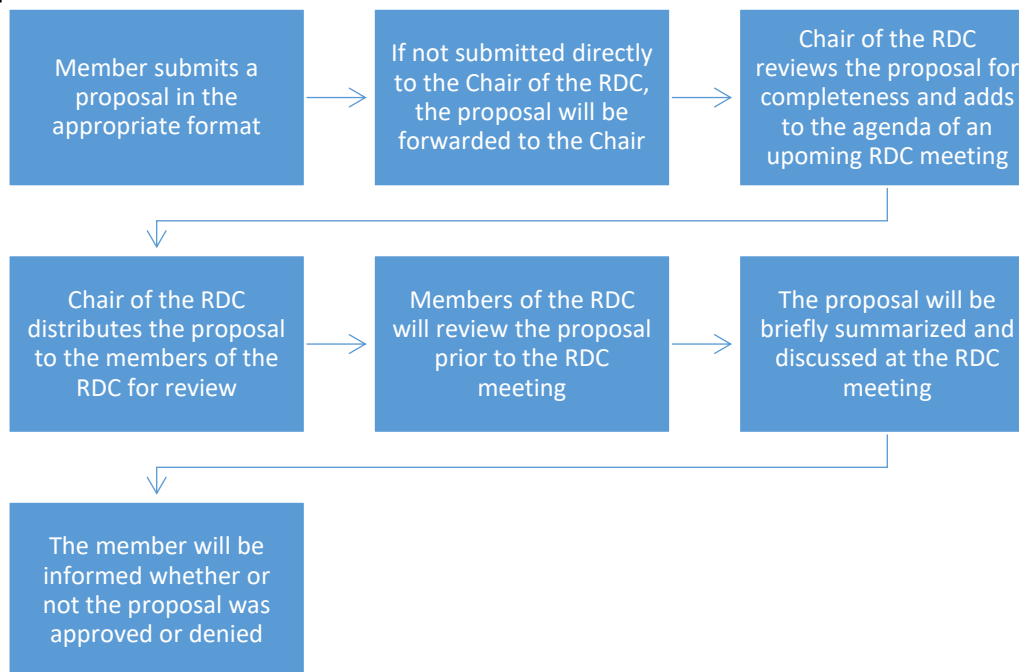
SUBMISSIONS

Submissions to the RDC should follow the guidelines outlined in this document. When submitting proposals to the Chair of the RDC, it is important to have a thought out and meaningful submission to ensure that RDC members will have as much information prior to the meeting as possible.

To submit a proposal for change to the RDC, the following outline must be completed and sent to the Chair of the RDC. **This is available as an online form on Volleyball BC's club website (www.volleyballbc.org/club-volleyball):**

THE PROCESS

The process for submissions and review will be as follows:



*The proposal may be discussed via email, slack, telephone, or teleconference.

*Proposals must be submitted by 10:00am on the Monday, preceding the next RDC meeting. The schedule of RDC meetings for 2023 is as follows:

January:	January 12, 2023	July:	July 6, 2023
February:	February 9, 2023	August:	August 10, 2023
March:	March 9, 2023	September:	September 7, 2023
April:	April 6, 2023	October:	October 11, 2023
May:	May 11, 2023	November:	November 9, 2023
June:	June 8, 2023	December:	December 7, 2023