



VOLLEYBALLBC

PERSONS IN AUTHORITY SCREENING CHECK 2022-2023

WHO IS A PERSON IN AUTHORITY?

The following Volleyball BC Membership Categories require the Persons In Authority Check:

- Club Executive / Board Member
- Club Staff who register with VBC and any staff listed on a roster
- Competitive Coach / Team Staff
- Recreational Coach
- Referee – all levels
- Other Club Personnel / Volunteer - **NEW* This category should be used to register any club staff or volunteers involved (in an official capacity) with the organisation of volleyball programs who are not specifically named elsewhere. \$0 to register but individuals must complete all other requirements.*
- Volleyball BC Board, Staff and Contractors

WHAT IS THE PERSON IN AUTHORITY CHECK?

All membership categories that are subject to the Person in Authority Check must complete the following in order to be approved as a member in good standing with Volleyball BC and Volleyball Canada:

- Sterling Background Check** (\$25) – valid for 3 years
- Screening Disclosure Form** (FREE) – completed annually
- Completion of [CAC Safe Sport Module](#)** (FREE) – valid for 3 years or if a new course is created.

HOW DO I COMPLETE THE PERSON IN AUTHORITY CHECK?

- Sterling Background Check** – Connect with your club Screening Contact to be invited to create an account with Sterling Solutions MyBackCheck and to have your results automatically shared with your club and Volleyball BC.
- Screening Disclosure Form** – This will be completed when you register as a member with VBC.
- CAC Safe Sport Module** – This is completed through [The Locker](#) on the Coaching Association of Canada website. You must enter your NCCP number (from the Coaching Association of Canada) when you complete the Volleyball BC registration form in SportLomo.

ADDITIONAL INFORMATION ABOUT REGISTRATION, SCREENING, AND INSURANCE

- Clubs and Persons In Authority are **not** covered by Volleyball BC insurance until they have completed the screening checks outlined above.
- Persons In Authority screening requirements are mandatory. No exceptions will be made.
- All registration and screening of Club Executive, Board and/or key staff must be complete for the Club **to be considered In Good Standing and before tryouts begin**. All registration and screening must be completed by Coaches, Managers and Team Staff **before the first team practice session takes place**.
- Volleyball BC will conduct checks throughout the season. Any Persons In Authority without the appropriate screening checks completed will result in a fine levied on the Club and individuals will be advised that they cannot train or be on court with their team until they have completed the screening.

ADDITIONAL RECOMMENDED BEST PRACTICE

- Review [Volleyball BC's Screening Policy](#) for information about screening requirements for different roles.
Develop and adopt a Club Screening Policy that outlines requirements for your club.
Identify any other roles within the Club that require screening and training.
- Review Volleyball BC's Safe Sport Checklist for other safety measures.

Contact: members@volleyballbc.org if you have any questions.