



# VOLLEYBALL CANADA

## LETTER OF GOOD STANDING

### WHAT IS THE PURPOSE OF A LETTER IN GOOD STANDING?

- A letter of good standing is required by other national volleyball federations when you participate in their sanctioned events, to ensure teams and individuals are registered, and known.

### WHEN IS A LETTER OF GOOD STANDING REQUIRED?

- A letter of good standing is required when an individual or a team travels outside of Canada to participate in a volleyball event sanctioned by that country's national volleyball federation.
  - *Example: A club located in Canada travels to participate in USA Volleyball sanctioned event.*

### WHO CAN RECEIVE THIS?

- Teams
- Individuals (players, athletes, coaches, referees, team managers, team contacts)

### HOW MUCH DOES THIS COST?

- VC provides this to its members as part of their annual membership fee.
- An administrative fee of \$10.00 + applicable taxes will be charged for requests received less than 5 business days before it is required (rush requests).

### WHEN SHOULD THIS BE APPLIED FOR?

- As soon as possible. VC will strive to provide a letter in a time sensitive manner, however an administrative fee may be charged for "rush requests".

### HOW LONG IS THIS LETTER VALID FOR?

- This letter will be valid for the entire competition season and will expire at the end of the season, on August 31<sup>st</sup>.

### WHAT INFORMATION WILL BE NEEDED TO OBTAIN THE LETTER?

- Club Name and Team Name
- First Name and Last Name of all athletes, coaches, registered support staff
- Details for each non-VC event that the team or individual wish to participate in, including location and dates

### REQUIREMENTS FOR RECEIVING A LETTER OF GOOD STANDING FROM VOLLEYBALL CANADA

- Must be in good standing with their Provincial/Territorial Association (PTA)
- Must be registered in the National Registration System (NRS) for the current season

### PROCESS FOR ACQUIRING A LETTER OF GOOD STANDING FROM VOLLEYBALL CANADA

- Contact your Provincial/Territorial Association (PTA) to request a Letter of Good Standing
- Complete the Letter of Good Standing Request Form (see below) and submit it to your PTA.
- PTA will confirm good standing at the provincial/territorial level and then forward the request to VC
- VC will confirm good standing at the national level and verify registration in the NRS
- Once good standing has been confirmed, VC will issue an official signed letter via email to the person/organization that made the request. The PTA will also receive a copy of the letter.





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### List of Events

Please provide us with a list of the non-VC events that the team or individual are looking to participate in this season.

Event Name	Location	Dates (DD/MM/YYYY)

### Contact Information

Once good standing has been confirmed by the PTA and VC, an official letter will be emailed to the person listed below.

**Name:**

**Email:**

**Telephone:**

### Form Submission

- Once you have completed SECTION 1 of the form, **please save and email the form directly to the PTA** using the corresponding listed below.
- Please leave SECTION 2 and 3 empty as they are **to be completed by the PTA and VC.**

Volleyball Alberta: [info@volleyballalberta.ca](mailto:info@volleyballalberta.ca)

Volleyball BC: [rcampbell@volleyballbc.org](mailto:rcampbell@volleyballbc.org)

Volleyball Manitoba: [volleyball.pd@sportmanitoba.ca](mailto:volleyball.pd@sportmanitoba.ca)

Volleyball New Brunswick: [vnbn@nb.aibn.com](mailto:vnbn@nb.aibn.com)

Newfoundland and Labrador Volleyball: [nlvaruss@sportnl.ca](mailto:nlvaruss@sportnl.ca)

Volleyball NWT: [christinaraecarrigan@gmail.com](mailto:christinaraecarrigan@gmail.com)

Volleyball Nova Scotia: [vns@sportnovascotia.ca](mailto:vns@sportnovascotia.ca)

Sport Nunavut: [scott@volleyballnunavut.ca](mailto:scott@volleyballnunavut.ca)

Ontario Volleyball Association: [info@ontariovolleyball.org](mailto:info@ontariovolleyball.org)

Volleyball PEI: [cgcrozier@sportpei.pe.ca](mailto:cgcrozier@sportpei.pe.ca)

Volleyball Quebec: [cdaoust@volleyball.qc.ca](mailto:cdaoust@volleyball.qc.ca)

Sask Volleyball: [cara@saskvolleyball.ca](mailto:cara@saskvolleyball.ca)

Volleyball Yukon: [volleyballyukon@gmail.com](mailto:volleyballyukon@gmail.com)



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## LETTER OF GOOD STANDING

### SECTION 2 - THIS SECTION IS TO BE COMPLETED BY A MEMBER OF THE PTA

#### Provincial/Territorial Approval

Please confirm that the team and all of the individuals listed above are in good standing at the provincial level.

**Name:**

**Telephone:**

**Email Address:**

**Provincial/Territorial Association:**

**PTA Comments or Concerns:**

**Date:**

**Approved yes or no:**

#### Form Submission

- Once you have completed SECTION 2 of the form, please leave SECTION 3 empty as it is to be completed by VC
- Email the form directly to Lucie Leclerc ([lucie@volleyball.ca](mailto:lucie@volleyball.ca)).

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### SECTION 3 - THIS SECTION IS TO BE COMPLETED BY A MEMBER OF VC

#### Volleyball Canada Approval

Please confirm that the team and all of the individuals listed above are in good standing at the national level.

**Name:**

**Date:**

**Telephone:**

**Approved:**

**Email Address:**

**Mark Eckert**

Chief Executive Officer, Volleyball  
Canada

**Lucie Leclerc**

National Office Manager, Volleyball Canada