*Supporter’s Name*

*Address*

*City, Province Postal Code*

*Date*

*Volleyball BC Awards Committee*

*7564 Barnet Hwy*

*Burnaby, BC V5A 1E7*

***RE: Letter of Support for Volleyball BC Hall of Fame Nomination – [Category] – [Nominee’s name]***

*Dear Awards Committee:*

Letters of Support should help provide additional background, details, or personal accounts that expand on the contributions and accomplishments presented in the Nomination Letter.

* Letters of Support could provide background, details or personal accounts of a specific aspect or event mentioned in the Nomination Letter.
* Letters of Support could also have a broader perspective and attest to the overall contributions and accomplishments of the nominee over time.
* It can be helpful to review a draft of the Nomination Letter and the selection criteria so that you can better tailor your letter.

General tips include:

* Write a brief introductory paragraph about yourself, your relationship to the nominee, and why you are qualified to write a letter of support.
* Select two or three key points from the Nomination Letter that you can expand on by providing background, details, or personal accounts that attest to the nominee’s contributions and accomplishments.
* Conclude the letter with a strong statement about the nominee, for example:
  + Describe why these accomplishments or contributions are extraordinary or unique;
  + Discuss what new or unique thing/s happened as a direct result of the nominee’s involvement in volleyball; or
  + Describe the long-term impact of the nominee’s involvement in volleyball.
* Provide any supplementary materials that may be helpful to the primary nominator (such as newspaper articles, statistics, photographs, etc.)

A Letter of Support should be brief (maximum 2 pages).

*Sincerely,*

*Supporter’s Name*