



**HARRY JEROME SPORTS CENTRE RE-OPENING PLAN
(COVID-19 PROTOCOLS)**

Approved by Volleyball BC Board of Directors:

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GUIDELINES AND OCCUPANCY LIMITS

This plan has been developed in compliance with guidelines for recreational facilities included in [viaSport BC's Guidelines for Sport](#), the [BC Recreation and Parks Association Guidelines](#) for Restarting Operations in Recreation and the Fraser Health Checklist for Fitness Centres. See Appendix A and B for our response to some of these key guidelines.

The occupancy limits for Harry Jerome Sport Centre are as follows:

TOTAL OCCUPANCY AT ANY SINGLE TIME: 190 PEOPLE

This can be broken down in areas as follows:

6 COURTS + NO TRACK: 96 people (6 courts of 12 players + 24 substitutes / coaches / staff)

4 COURTS + TRACK: 94 people (4 courts of 12 players + 18 substitutes/ coaches/ staff plus 10 people on track and 20 people on infield of cycling track)

TRACK ONLY: 30 people (10 on track and 20 on infield)

OFF-COURT, VBC OFFICES, BVC OFFICE & UPSTAIRS WORKSPACES: 24 people

PROGRAM WAITING AREA: 70 people can wait in a designated Program Waiting Area before a program commences. These individuals will be separated from participants on the courts or track. This will enable a safe flow of people on and off the court area and track during crossover periods.

Note: We reserve the discretion to ensure that different programs do not overlap to reduce risk associated with multiple user groups.

These calculations are in compliance with the physical distancing guidelines and calculations for occupancy in a recreational space outlined in viaSport BC guidelines and BCRPA guidelines. See Appendix B.

A PHASED OPENING

There will be 2 levels of opening for Harry Jerome Sports Centre (HJSC):

Level 1 will involve keeping outer doors locked and having patrons enter by appointment only and with assistance from staff inside the building. Patrons will be able to exit the building on their own and emergency exits will not be compromised.

Level 2 will involve having the facility doors open with signage for people to report to the office to check-in. This may lead to hikers or other members of the public entering the building erroneously.



Level 1 will be implemented during low occupancy periods.

Level 2 will be implemented during high occupancy periods to enable the safe flow of participants in and out of the facility. The following information contains steps, policies, and procedures that HJSC will implement, regardless of what level of opening we select. These steps will assist in minimizing the risk of spread of COVID-19 and will provide a safe environment for patrons to participate in physical activity.

ENTRY PROCESS

1. Patrons will enter the facility and will follow taped directions and signage to a holding area outside of the main office area. Masks are required to be worn at all times inside the facility, unless on the court or track.
2. Patrons will be met at the office area by programming or facility staff to check into their program.
3. Before entry into the court/track area, patrons will be required to sanitize their hands and to complete a health declaration form and waiver.
4. Guests will proceed to their programming activity.

ENTRANCE AND EXIT

Entry Area/ Exit:

- New entrance pathway created with stanchions
- Signage to include:
 - Facility closed to the public
 - List of symptoms of COVID-19 that prevent entry into the facility.
 - By entering the facility, you acknowledge risks of COVID-19
 - Please maintain social distancing at all times
 - Directional signage and guidance for flow of individuals through facility

Revolving door:

- The revolving door is a small area where people must make contact with a metallic surface to enter the building. Directly in front of their faces is a glass pane and additional metallic surfaces.

Exhaling in this cramped area may result in the possibility of virus transfer through surface contact (although the risk is low).

- The revolving door will be available for use. It will be frequently cleaned (see schedule below). Guests will proceed directly to use hand sanitizer after entry.

Airlock:

- By making entry and exit through the airlock we are maximizing the space available for a person to enter the facility. The cycling of air through the airlock also provides an area with minimized risk for the virus to linger in the air.
- The buttons are common touch points required for operation of the doors. These will be cleaned at frequency - see cleaning section.
- Signage will indicate that there will not be more than 2 people permitted in the airlock at a time
 - Tape will be placed on the floor to indicate where visitors should stand while in the airlock to both avoid the automatic sensor and promote physical distancing
- During periods of changeover between programming, participants entering the building will be held in a Program Waiting Area. They will not be permitted to enter the courts/track until all participants from previous programming have exited.
- Separate entrance and exit ways into the court area will be used to manage the flow of individuals.

NETS/BALLS AND OTHER EQUIPMENT

Volleyball BC use only:

- Designated nets, balls, and other equipment are only to be handled by Volleyball BC staff. This will minimize the number of people who will be in contact with equipment.
- If staff are setting up for training, clinics, etc, equipment will be set up ahead of time, allowing an opportunity for staff to go to the bathroom and wash their hands before participants arrive.

Public use:

- HJSC will not be providing balls to rental groups

SPECTATORS/VIEWING

Spectators will not be permitted in Phase 3. Apart from exceptional circumstances, participants will be met outside of the facility and escorted in to avoid unnecessary individuals in the facility.

Spectator areas will be closed:

- Bleachers/viewing area will be closed off
- Lounge area with sofas and couches will be closed with couches put away

SAFE SPORT CONSIDERATIONS

- There must be 2 responsible and screened adults with a group of minors at all times.



- If participants are minors, parents/guardians are welcome to escort them into the facility for the purposes of drop off and pick up, providing that overall occupancy levels are not compromised and physical distancing measures are maintained.

BATHROOMS

- Signage will designate the shower side of bathrooms as “handwash only”.
- Bathroom cleaning will be increased to twice per day.
- Capacity limits will be posted outside of the bathroom: 2 people (Men’s) and 3 people (Women’s)

PAYMENTS/TRANSACTIONS

POS/Cash Payments:

- Pay by phone options available
- Square payment options available for contactless payment.
- Cash payment will not be permitted.

COURT RENTAL PROCEDURES

- HJSC will be renting a dedicated court space to small groups (of a maximum size of 14 people per court – no more than 12 people playing at any one time) for their exclusive and sole usage.
- Before the rental takes place, HJSC will inform user groups of local, provincial and federal restrictions regarding physical distancing and interaction. Rental groups will also have to complete an indemnity release and waiver to acknowledge the risks of participating in an activity at HJSC.
- HJSC Rental programs will be offered with all payment and contracts completed in advance and online. Participant groups will be informed that video surveillance will be used to monitor court activity and any violation of player numbers will result in forfeit of the rental with no refund.
- During rental periods, HJSC will limit the number of participants allowed to access the space.
- All participants in a rental group will be required to complete a waiver and Health Declaration form upon arrival to allow HJSC staff to screen for symptoms and track attendance in the facility.
- The activities within the rental space of the designated court will be the responsibility of the user group.

AREAS OF ENHANCED CLEANING

The following areas will require enhanced cleaning as they have been identified as high contact locations:

- Push bars on revolving door
- Push buttons on airlock controls (inside and outside)
- Railings in stairwells



- Vending machine buttons (**vending machine will remain off for the time being**)
- Office door handles
- POS/Square systems
- HJSC Staff computer and soundboard area
- Water Cooler
- Bathroom sink taps
- Staff kitchen area

For frequency, see section below.

CLEANING PROCEDURES

HJSC Facility staff will be trained by the HJSC Facility Manager for proper cleaning procedures. HJSC staff will be equipped with gloves and mask to complete cleaning procedures.

Cleaning procedures will include:

- Bathrooms:
 - Sinks, faucets, and counters - 2 times daily
 - Soap, paper towel, and toilet paper dispensers – 2 times daily
 - Stall dividers, locks, and other touchpoints – 2 times daily
 - Toilets and Urinals – 2 times daily
- Facility Common Areas:
 - Revolving door push bars – 2 times daily
 - Airlock control buttons – 2 times daily
 - Office counter – 2 times daily
 - Office door handles – 2 times daily
 - Staff Kitchen area - Nightly
- Courts
 - Padding around nets – Nightly
 - Benches – Nightly
 - Court surface (with machine scrubber) – Nightly

A thorough clean will be completed at the end of each night after all participants have left.

FACILITY HOURS/STAFF

The facility will be staffed at all times that activities are being undertaken. Staff will be responsible for the cleaning procedures outlined above.

Facility hours will be adjusted slightly to provide additional cleaning time for HJSC staff. Activities will cease at 10:30pm and patrons will be asked to leave immediately. Facility staff will then complete thorough cleanings of high contact locations. A record of any cleaning not completed that evening must be completed by the staff person and communicated to the Facility Manager.

Additional Facility Staff requirements:

- Required to clean the computer keyboard at the beginning and end of each shift.
- All checklists for evening activities will be completed .
- HJSC facility staff should enter and exit from the front door of the office only. They should limit exposure to general office areas and avoid entering the desk areas of Volleyball BC (daytime) staff.

SIGNAGE

There will be signage posted throughout HJ to help with safety protocols and directional flow of participants. This includes the following:

- Signage outside of the facility will state that the facility is closed. This will lower the number of hikers who are looking to use the facility bathrooms
 - User groups will be notified of these signs to avoid confusion.
 - A phone number will be posted outside for rental groups to call for entry.
- No drop-in / pre-registered participants only in the building
- By entering the facility, participants acknowledge the risks associated with COVID-19, etc.
- Please maintain physical distancing at all times
- COVID-19 specific signage – information provided by BC Centre for Disease Control with symptoms and support
- Occupancy signage at bathrooms and at entrance way
- Directional signage and marking on the floor to ensure participant flow through the facility.

1. Sickness Protocol

- Participants or members of staff who develop symptoms during an activity at HJSC will immediately be sent home. While the person is waiting for transportation, they will be placed in an isolated area in the bleachers. If the person is not able to reach the bleachers (accessibility limitations) they will wait near the base of the stairs.
- Full sanitisation of the area that the individual has occupied will take place.
- The individual will be advised to use the British Columbia Centre for Disease Control (BC CDC) guidelines on Self-Monitoring for COVID-19 and the BC COVID-19 Self-Assessment Tool and will follow all instructions listed. If any problems occur, or the individual is unable to complete the Self-Assessment Tool, they will be encouraged to phone 8-1-1 if they are able. If their condition is an emergency or there is a direct threat to their health, they will be encouraged to phone 9-1-1.
- Volleyball BC Staff should consult the COVID-19 Return To Work Policy for more information about what to do if they develop symptoms while at work.

2. Confirmed Case of COVID-19

- The Program Manager, Facility Manager and CEO will immediately be made aware of the situation and the Volleyball BC/HJSC COVID-19 Response Plan will be activated
- The advice and guidance of public health will be followed at all times.
- Full contact information for all participants will be provided to public health for any activities that the individual participated in at HJSC.
- The confidentiality of all involved will be respected at all times. Neither Volleyball BC nor Harry Jerome staff will notify any individuals or share information about the confirmed case unless directed to by public health.
- Any areas that the confirmed case was in contact with will be sanitised by staff wearing appropriate personal protective equipment
- In the event of an outbreak, VBC and HJSC will follow all public health protocols guiding the continued operations at the facility.
- Worksafe BC guidelines will be consulted with respect to staff safety in the workplace in the event of a confirmed case or outbreak.

The following information will be gathered about any individual displaying sickness or confirmed positive with COVID19:

| | |
|---|--|
| Name : | |
| Phone number : | |
| Address : | |
| Shifts or activities at HJSC | |
| Rentals, events, and programs running during time at HJSC | |

| | |
|--|--|
| Contact information for people involved in rentals, events, and programs during time at HJSC | |
| Areas in HJSC that the individual would have had contact with during time at HJSC | |

Once the Health Authorities have been contacted, their advice, recommendations, and instructions will supersede any policies and procedures put in place by Harry Jerome Sports Centre, Volleyball BC, Volleyball BC staff, or the Volleyball BC Board of Directors.

If at any time, staff are concerned about their safety in the workplace, they are encouraged to speak with their manager or the VBC Health and Safety Representative. If for any reason, they are unable to speak to any of these individuals, or fear repercussions for their actions, they are encouraged to contact WorkSafe BC directly at 604-276-3100 or 1-800-621-7233.

For non-medical information about COVID-19 and the workplace, staff may contact WorkSafe BC at 1-888-268-4319.

VIOLENCE PREVENTION

If a patron becomes angry about COVID-19 protocols, it is recommended to adhere to the following guidelines:

| | |
|---|---|
| STAY CALM | <ul style="list-style-type: none"> Do your best to project an image of composure and calmness on the outside <ul style="list-style-type: none"> When someone is angry, if they see the target of their aggression looking timid and afraid, this will often encourage them to continue as they feel that they will get their way |
| DON'T INTERRUPT | <ul style="list-style-type: none"> Many times, angry patrons simply want to be heard. When someone is angry, let them finish what they are saying without interrupting them. |
| ACKNOWLEDGE THEIR FEELINGS AND CONCERNS | <ul style="list-style-type: none"> Once the patron is finished explaining, complaining, or ranting, acknowledge their frustration and concerns. It is important that the patron feels that their message has been received without judgement or bad faith |
| DON'T TAKE THINGS PERSONALLY | <ul style="list-style-type: none"> Angry patrons do not always think before they speak. They often do not mean what they say and are letting themselves get lost in the heat of the moment <ul style="list-style-type: none"> While it is important to not take things personally, it is important to take note of what was said for future follow up, education, and possible sanctioning |
| DISENGAGE | <ul style="list-style-type: none"> If the patron continues to raise their voice, becomes angrier or aggressive, or makes you feel unsafe, politely disengage. |

- “I’m sorry to interrupt our conversation, but I do not feel comfortable continuing to talk to you while you are this angry.”
Then simply walk away.

If at any point you feel that your personal safety is threatened, disengage immediately and seek additional help from other staff. If this is not possible or the situation escalates, call 9-1-1. Inform them that you are at: Harry Jerome Sports Centre, 7564 Barnet Highway

RESOURCES USED IN DEVELOPMENT

[BC CDC Do’s and Don’ts of Self-Isolation.](#)

[BC CDC Guidelines for Recreation Facilities](#)

[BC CDC Self-Monitoring for COVID-19](#)

[BC COVID-19 Self-Assessment Tool](#)

[BCRPA Guidelines for Restarting Operations](#)

[Fraser Health Guide to Re-Opening Fitness Centres](#)

[ViaSport – British Columbia’s Return to Sport Frequently Asked Questions](#)

[WorkSafe BC COVID-19 Guidelines](#)

BC CDC SIGNAGE

[COVID-19 do not enter if sick or required to self-isolate](#)

[COVID-19 outbreak in facility](#)

[COVID-19 prevention](#)

[Hand washing and alcohol-based hand rub](#)

[Physical distancing in progress](#)

APPENDIX A. FRASER HEALTH RESOURCES/FITNESS CENTRE GUIDELINES (CHECKLIST)

Fraser Health and WorkSafe BC have released guidelines for Recreation/Fitness Centres to safely re-open. Their COVID-19 mitigation plan is listed below with our comments on HJSC compliance.

1. Control access

Gyms and fitness centres need to have at least one staff member present when open for business. Maintaining physical distancing between patrons is necessary at all times, however this cannot be ensured if patrons have uncontrolled access. Additionally, staff need to ensure that disinfection of equipment is being performed after each use. Twenty-four-hour unrestricted facility access without staff present on site should not be allowed.

HJSC RESPONSE:

- Patrons and user groups will be able to access the building by appointment only and will be escorted in by staff
- A thorough cleaning of the facility will be undertaken on a nightly basis with twice-daily cleaning of common touchpoints throughout the day.

2. Limit occupancy

The number of patrons allowed into the facility at any one time should be limited to:

1. Ensure there's sufficient space to allow patrons to remain two metres from one another
2. Prevent large gatherings
3. Allow staff sufficient time to clean and disinfect equipment and other surfaces frequently

Based on the above considerations, in advance of re-opening, operators need to determine the maximum number of persons they can safely allow in the facility. Consider using a booking system that allows a limited number of patrons to book and attend at a specified time-slot. Ensure there is sufficient time between time-slots to allow for cleaning and disinfection of the facility and equipment.

HJSC RESPONSE:

- Consideration will be given to the total number of participants registered to take part in activities within HJSC
- The total number will not exceed recommended guidelines produced by Local, Provincial, and Federal Health Authorities
- Time slots for programs and for rentals will be organised to ensure safe ingress/egress of visitors and cleaning as necessary.

3. Post signs

Place signs at all business entrances to notify patrons that they must not enter if they have symptoms of COVID-19 (see #4 below). Signs should be posted throughout the facility to make patrons aware of the two metre physical distancing requirements, enhanced sanitation procedures (including reminders for members to wipe equipment with disinfectant after each use), and any other instructions and limitations, as applicable.

HJSC RESPONSE:

- Signage will be posted outside and throughout the facility. See earlier sections for details.

4. Screen arriving patrons

Patrons should be asked the following questions when they arrive:

- Do you have any of the following symptoms: fever, chills, cough, shortness of breath, sore throat and painful swallowing, stuffy or runny nose, loss of sense of smell, headache, muscle aches, fatigue or loss of appetite.
- Are you, or anyone you are living with, either sick, self-isolating, or quarantined?

Any patron who answers 'yes' to the questions above, should not be permitted to enter the facility. It is recommended that anyone with symptoms of COVID-19 call 8-1-1 for guidance.

HJSC RESPONSE:

- All patrons are required to complete a Health Declaration form on arrival.
- Signage is posted with the symptoms of COVID-19 and direction to leave HJ if individuals have any of them.

5. Manage customer entry points

Place markers such as tape or cones every two metres at entrances to provide patrons with visible queues that encourage physical distancing.

HJSC RESPONSE:

- Cones, markers and signage have been placed throughout HJ to ensure the safe movement of individuals through the facility.

6. Require staff to self-monitor for symptoms of COVID-19

Staff who have symptoms of the illness must not work and need to self-isolate and contact their care provider.

HJSC RESPONSE:

- Staff have been and will continue to be encouraged to self-monitor for any symptoms of COVID-19.
- Staff will complete a Health Declaration Form before starting any shift at HJSC.

7. Whenever possible, use contactless forms of payment and check-in

HJSC RESPONSE:

- Patrons will be encouraged to use the "tap" function on cards with the Square payment system that is available at HJSC. There is a no-cash policy.

8. Provide hand sanitizer stations or handwashing stations for patrons and encourage their use

HJSC RESPONSE:

- Patrons will be asked to use hand sanitizer or the bathrooms to wash their hands upon entering the facility and prior to participating in any programs.
- They will be encouraged to bring their own hand sanitizer.

9. Use appropriate disinfectants

Gyms and fitness centres must verify that the disinfectant(s) they use are effective against COVID-19. To do this, either:

1. Use the list on Health Canada's website to identify if a disinfectant has been reviewed and confirmed to be effective against SARS-CoV-2
2. Ensure disinfectants are used according to manufacturer's directions

3. Make a 500 parts per million chlorine disinfectant solution using bleach and water. To make a solution of this concentration: mix 1 part bleach to 99 parts water (e.g. mix 10 ml bleach (5.25 per cent) with 990 ml water)

HJSC RESPONSE:

- There will be a proper disinfectant solution available for cleaning in line with recommendations.

10. Provide patrons with either disinfectant wipes or disinfectant in a spray bottle and paper towels for disinfecting equipment and surfaces

Disinfectants for patrons should be conveniently located. Patrons should be required to wipe down the equipment with disinfectant wipes before and after use. Discontinue use of re-usable towels and cloths.

HJSC RESPONSE:

- Volleyball guests will not be required to wipe down equipment as staff will have sanitized and set up all activities.
- Patrons will be advised to bring small personal bottles of hand sanitizer if they would like.

11. Where possible, increase the space between cardio machines to achieve a minimum of two metre distancing between users

Note: If it is not possible to space cardio machines far enough apart, other measures should be considered, such as only allowing patrons to use every other machine (i.e. not allowing two machines next to each other to be used at the same time).

HJSC RESPONSE:

- N/A

12. Encourage physical distancing and discourage congregating

Patrons should be encouraged to conduct their workout and exit the facility without unnecessary delay.

HJSC RESPONSE:

- Physical distancing will be encouraged with signage, markers and stanchions.

13. Group classes can be offered provided patrons are able to remain two metres from one another at all times during a class

If group classes are offered, they should also be scheduled to allow staff adequate time to disinfect equipment and surfaces before and after each class.

HJSC RESPONSE:

- User groups will be reminded to adhere to physical distancing at all times off the court/track.

14. Limit locker room use and avoid use if possible

Patrons should be encouraged to arrive at the gym or fitness centre in workout clothes and to avoid using locker rooms on site. When locker rooms are used, a disinfectant spray or wipes should be available for patrons to disinfect locker contact surfaces before and after use.

HJSC RESPONSE:

- Locker room and changerooms will be closed to allow for handwashing to occur while maintaining physical distancing

15. Close customer self-serve drink stations, water dispensers and water fountains

Customers should be advised to bring their own filled water bottles. Staff can fill drink orders for



customers, but must not refill a used cup.

HJSC RESPONSE:

- Customers will be advised to bring their own pre-filled water bottles. The water fountain and self-serve water bottle fill station will be closed to the public.

APPENDIX B: BC RECREATION AND PARKS ASSOCIATION GUIDELINES

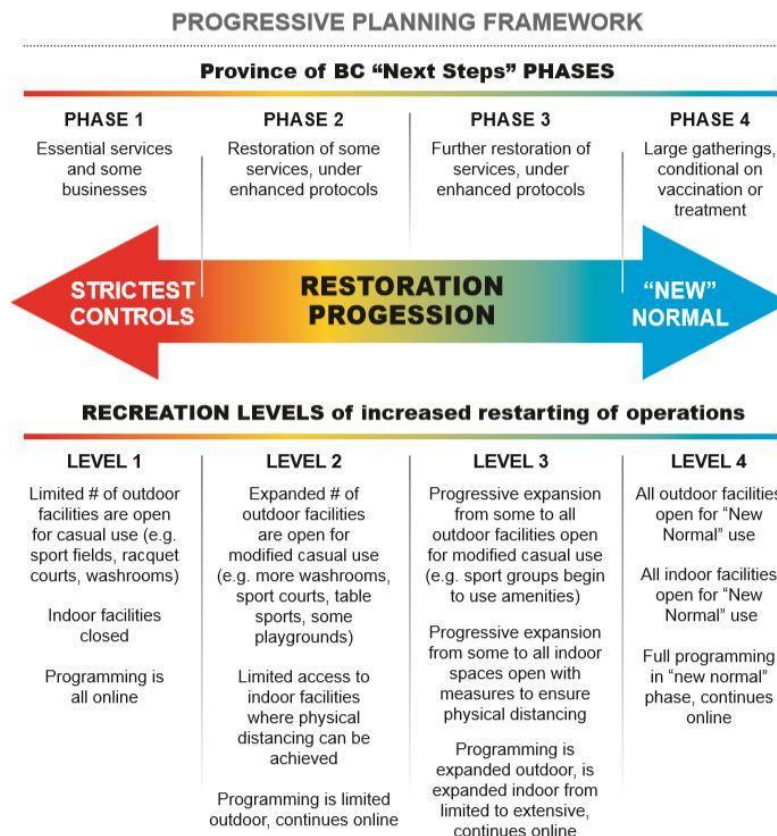
This plan has been developed in alignment with the following BCRPA's Guidelines for Restarting Operations in Recreation:

Progression Planning Guidelines

BCRPA GUIDELINES: "The recreation sector has a responsibility to reduce the transmission risk of COVID-19 at our indoor and outdoor spaces and services by reducing the contact intensity and number of contacts encountered by users and reducing the risk of transmission for each contact, all while providing opportunities to recreate and improve wellbeing. In a recreation setting, this is primarily accomplished by:

- managing public space to offer physical distancing throughout the facility and during programmed activities,
- providing opportunities for hand washing/sanitizing,
- providing sanitization of high touch point areas, and
- adhering to Public Health Orders on maximum number for single event gathering."

(page 26) "The planning framework below is a layered plan that broadly outlines progressive steps forward. The first layer is phases of BC's "Next Steps" Plan; the second layer is a recreation level system designed to enable fluid movement between levels."



HJSC RESPONSE: In Phase 3 (currently in place as of August 24, 2020 in British Columbia), HJSC is able to expand access while maintaining physical distancing. Discussions with our landlord, the City of Burnaby recreation department, have also been positive in their support for re-opening the facility. A copy of this plan will be shared with the City of Burnaby.

Strategies for Reducing Transmission Risks of COVID-19

BCRPA GUIDELINES: “The strategies for reducing transmission risks of COVID-19 will impact all recreation operations in different ways. How each community adapts their unique indoor and outdoor spaces, programming, and support services will vary yet based on the same goals. For the sector, the three primary focus areas for limiting the spread of coronavirus are:

- Physical Distancing Controls
- Hand Hygiene Provisions
- Touch Point Sanitization

HJSC RESPONSE: This plan outlines the protocols and processes that will be implemented at HJSC to address all three of these focus areas.

Physical Distancing Calculation

BCRPA GUIDELINES: “The COVID-19 Guidance to Retail Food and Grocery Stores recommends a five square metre unencumbered floor space (floor space minus fittings, displays, etc.) per person when calculating the occupancy of a store. We recommend this guidance also be applied to recreation facilities.”

“Active activities (e.g. aerobics) – Calculate space capacity by allowing a 2-5 metre radius depending on the activity. For example, if a typical activity required a two metre radius pre-pandemic, that same activity would now require a three metre radius.

- 2 metre minimum distance between people
- 1 metre radius per person for static activities
- 2 metre radius or more per person for active activities
- 5 metre square distance per person suggested to calculate occupancy for ensuring 2 metre distance can be maintained between people”

“The PHO order banning mass gatherings over 50 people, which is expected to be enforced through the BC Restart Plan’s Phase One through Three, is specific to social gatherings that are singular, one-time events where people are engaged in one common activity. While the spirit of the order applies in all circumstances, according to the BCCDC, the adherence to the 50-person limit does not apply to recreational activities where the size of space enables appropriate physical distancing between people.

The Guidance to Retail Food and Grocery Stores cites guidelines that are applicable to the recreation sector: “*The mass gathering Order does not apply to grocery stores. It applies to one time or episodic events which could result in people gathering closely together. Nevertheless, the spirit of the order with respect to physical distancing should be followed. This means that, for example, in large grocery*

stores where it is feasible to have more than 50 people, while still following appropriate physical distancing, it is acceptable to have over 50 people present at one time.”

The recreation sector application of the order is as follows:

- Special events larger than 50 will not occur. The mass gathering order eliminates large event rentals and programs such as community meetings, weddings, holiday parties, and fundraising dinners.
- Gatherings of fewer than 50 people for a singular event may be hosted in recreation spaces indoor or outdoor, provided that strict physical distancing measures are in place.
- For facilities that may accommodate more than 50 people for activities that are not episodic, space calculations (see above) will guide the number of people in a space that will adhere to the physical distancing requirement. It is understood that if a space or facility cannot adhere to physical distancing requirements for a desired number of people then the number has to be reduced to that which will ensure two metres between individuals. For example, when multiple programs are taking place resulting in more than 50 patrons in the facility, and there must be controls in place to ensure each program space provides adequate physical distancing. Ingress and egress to that space must be managed in order to avoid any density of people in the lobby that does not allow adequate physical distancing.”

HJSC RESPONSE: The total unencumbered floor space of HJSC is approximately 1288 meters square within the activity area of the courts and track which would permit 257 individuals using the 5 metre square calculation mentioned above. The facility is the home of both Volleyball BC and Burnaby Velodrome Club. Given the guidelines above, our occupancy numbers are as follows:

- No more than 12 individuals per court of 162 meters square which equates to 13.5 square meter per person on court.
- There is approximately 150 meters square of free space around each court. We will permit up to 6 individuals per court to stand on the sidelines at a physical distance. This is considered off the field of play.
- BVC’s Safety Plan, as developed with Cycling BC, provides for 10 individuals on the track at any one time. There will be a maximum of 30 individuals on the infield at any one time while social distancing. This will be achieved by using the volleyball courts at either end of the court area.
- With 6 courts in use and no track, total occupancy on-court would be approximately 96 people (12 people x 6 courts + coaches and staff)
- With 4 courts and the track in use, total occupancy would be 94 people (12 people x 4 courts + volleyball coaches/staff + 30 individuals for cycling programs).
- No more than a total 190 individuals in the facility at any one time. This number would only be reached during transition between activities.
- Staggered program timing and entry/exit protocols will ensure that physical distancing is maintained in shared corridors and spaces.

Note: these calculations exclude the off-court space and Volleyball BC office space which is addressed in the VBC Return to Work Plan.