

TERMS OF REFERENCE – REGIONAL DEVELOPMENT COMMITTEE

Mandate

The Regional Development Committee is a working committee for Volleyball BC made up of staff members. The role of this committee is to provide leadership, direction and support for the programs and events that are coordinated across BC for youth volleyball.

Key Duties

The Committee will perform the following key duties:

- *Create policy for youth volleyball*
- *Set schedule of events for the club and beach seasons*
- *Coordinate provincial wide identification and development camps*
- *Oversee and plan coaching education and development opportunities*
- *Oversee and implement Atomic volleyball programs across the province*
- *Meet annually with club directors/representative in each region to gather input for the upcoming club season (preferably in October)*

Authority

The Committee has the authority to make decisions on rules for the club system. For any policy based decisions, the Committee will make recommendations for approval from the board of directors.

The Committee can form sub-committees whenever necessary to facilitate the committee's work.

Composition

The Committee will be composed the following staff members:

- *Director of Operations*
- *Director of Coach Development*
- *Okanagan Regional Manager*
- *Lower Mainland Regional Manager*
- *Island Regional Manager*
- *Fraser Valley Regional Manager*
- *North Regional Manager*
- *Club Representative*

Appointment

The Committee is comprised of Volleyball BC employees, one club member who is elected to the committee for a one year term, renewable up to 3 terms, at the AGM every year.

Meetings

The Committee will meet in person two-three times per year, and will conduct monthly scheduled conference calls. Meetings will be at the call of the Chair or Chief Executive Officer.

Resources

The Committee will receive the necessary resources from Volleyball BC to fulfill its mandate. The Chief Executive Officer has the final authority on all staffing and resource issues.

Reporting

The Committee will report through the Chief Executive Officer to the Board of Directors. The Committee will report to the membership, in writing, at the Annual General Meeting. The Chair will attend the Annual General Meeting and will also participate in all strategic planning meetings of Volleyball BC.

Approval

The original Terms of Reference were updated and approved by the Board of Directors of Volleyball BC on January 22nd, 2018.

Review

The Board of Directors will review these terms of reference periodically and will make changes, if warranted.