

2018 Volleyball BC Incident Report Form

*Provide assistance first before/during completion of this form. This report enables us to improve staff training and track patterns of behavior of staff and members. It is also intended as a communication to legal counsel for Volleyball BC so the facts, impressions, and conclusions in the report are subject to the attorney client privilege. **DO NOT GIVE OUT COPIES***

Date Form Completed		Form Completed By	
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Description of Incident

Date of Incident		Time of Incident	
Type of Activity		Location	
Description of Incident (circumstances, opinions, statements, etc)			
Additional Comments (use quotation marks)			

Personnel Information

Accused Member's Name			
Accused Member's Role			
Witness Name		Witness Phone	
Witness Name		Witness Phone	
Witness Name		Witness Phone	

Volleyball BC Response

Event Coordinator's Name	
Direct Action Taken	
Further Action Taken	
Additional Comments	