

## TERMS OF REFERENCE – HIGH PERFORMANCE COMMITTEE

### Mandate

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The High Performance Committee is an advisory committee of Volleyball BC. The role of this committee is to provide leadership, direction and support to the Technical Director for Team BC and high performance programs.

### Key Duties

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The High Performance Committee key duties are the continual planning, development and monitoring of the Team BC programs. The High Performance Committee is guided by a commitment to whole athlete development and the pursuit of excellence.

### Authority

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The Committee will contribute expertise, human resource capacity, and high performance perspectives to the process of developing Team BC programs, plans and policies. Recommendations made will need approval of the Board of Directors of Volleyball BC (The Board). The Committee can form sub-committees whenever necessary to facilitate the Committee's work. The Chief Executive Officer (CEO) has veto authority for decisions that would be based on financial feasibility of the organizations operating budget.

### Composition

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The Committee will be composed of the High Performance Director, staff members and optional volunteer consultants from the Volleyball community. The following are the current members of the Committee:

- Jay Tremonti – Technical Director (Committee Chair)
- Chris Densmore - CEO
- Jackie Toews – Okanagan Regional Manager
- Stephen Epp – Island Regional Manager
- Chris Dahl – Director of Coaching Development
- Dan Drezet – North Regional Manager

### Appointment

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The Committee Chairperson shall be appointed by the CEO. The Chairperson shall nominate all other committee members to be approved by the CEO. Staff Members of



the Committee will serve renewable terms of one year. Volunteer consultants will serve renewable terms of one year.

When approving Committee membership, the CEO will consider the ability and experience of the candidate as well as the diverse nature of Volleyball BC's membership, including gender and geographic location as weighting for approval. Committee members will be nominated for terms from September – August each year.

### **Meetings**

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The Committee will meet via Google Hangouts on the third Monday of every month. Meeting agenda's will be provided the Friday prior to the meeting, and minutes will be shared with committee members and posted on the Volleyball BC website no later than the Wednesday after the meeting. Semi-annual face-to-face meetings will be scheduled each year – and will be scheduled around HP events hosted in BC and or around member availability.

### **Resources**

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The Committee will receive the necessary resources from Volleyball BC to fulfill its mandate. The CEO has the final authority on all expenses required.

### **Reporting**

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The Committee will report to the membership, in writing, at the Annual General Meeting. The Technical Director will attend the Annual General Meeting.

### **Approval**

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The Terms of Reference were amended by the Technical Director on October 7<sup>th</sup>, 2016 and approved by the CEO of Volleyball BC on January 30<sup>th</sup>, 2017.

### **Review**

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The Board and/or committee will review these Terms of Reference periodically and will make changes, if warranted.